

**LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES**  
**SCIENTIFIC RESEARCH AND COLLECTING PERMIT INFORMATION**

- Permittee is limited to the personnel, purpose of collections, sampling areas, gear types and sampling techniques, and types and numbers of organisms to be collected, as indicated on the scientific collecting permit application. Any requested deviation will require Department approval.
- Permit will not exempt holder from any regulations imposed by other state, federal, parish or municipal agencies.
- The Department of Wildlife and Fisheries reserves the right to deny issuance of a permit to an individual who has been convicted of, or is awaiting disposition of, a citation involving a Class 2 wildlife and fisheries violation or greater.
- All permits shall expire on **December 31** of the year of issue unless otherwise noted. The Department may impose time limits and other restrictions on the duration of any permit.
- Sale of any organisms (or their resulting progeny) collected under the permit is prohibited.
- No item collected under the permit may be used for human consumption.
- One of the permittees must be in the company of the samples at all times. Permits are non-transferable but may be issued in more than one person's name. **A “Statement of Compliance” form must be signed by each individual to be listed on the permit.**
- **Permit applications for handling or collecting wild mammals or birds require approval by the LDWF Animal Care and Use Committee.** If your project has IACUC approval from your institution, include a copy of the approval with the application.
- **Student requests** require a **letter of endorsement from their professor.** Letter should be printed on official college or university stationery and should accompany the permit application.
- If research or collections will occur on state Wildlife Management Areas (WMA), a separate **WMA Special Use Permit** is required. Similarly, if collections will occur on state Refuges, a separate **Letter of Permission** is required.
- Permit will not allow use of chemicals that are not approved for use in Louisiana by other state and federal agencies. Permit will not exempt permit holder from any regulations of other state or federal agencies.
- Permittee is responsible for obtaining the proper applicator's licenses when using restricted use pesticides and other restricted use chemicals in aquatic sampling. The use of any chemicals must be fully described in the application.
- The appropriate regional law enforcement captain must be notified no later than 24 hours prior to sampling with information including scientific collecting permit number, organization, name(s) of permittees, sampling area(s) and specific gear to be used.
- Any proposed use of **firearms, rocket nets, or cannon nets** requires the written concurrence of the Enforcement Division. The appropriate regional law enforcement office must be notified prior to collecting. The permittee must provide date and estimated time of sampling, specific sampling areas, and routes to be taken to these areas. If you require the use of firearms at night, you must explicitly state this on the permit application. **Mandatory background checks may add additional processing time to your permit.**
- A scientific collecting permit application that includes the proposed usage of electrofishing gear or fish toxicants for use in public waters by a non-educational or non-governmental entity must be accompanied by a letter of support by an involved state or federal governmental agency.
- The use of explosives will normally not be permitted. Applicant must demonstrate to the Department's satisfaction that no other effective means are available to collect aquatic organisms. Any proposed use of explosives requires the written concurrence of the Enforcement Division as well as the Inland and/or Marine Fisheries Divisions.
- Alligators are not permitted to be taken with the permit.

- A federal Migratory Bird permit is required to collect or possess any species covered by the Migratory Bird Treaty Act (List of Migratory Birds 50 CFR 10.13). A federal permit is also required for bird banding.
- **Permits will not be issued for collection, including nonlethal collection, of any rare, threatened, or endangered species unless specifically approved (but see item below).**
- No S1 ranked species may be taken with the permit, except that:
  - One voucher specimen of these species or subspecies per site may be collected to document range extension or confirm the current occurrence of a species or subspecies suspected to have been extirpated at a site (i.e., not collected in the past 20 years). Collecting more than one specimen shall require written justification submitted to and approved by Louisiana Department of Wildlife and Fisheries; approved number of specimens will be indicated on permit.
  - Any number of individuals of these species or subspecies found dead may be salvaged.
  - Any number of individuals of these species or subspecies may be captured, processed (i.e. measured, marked, tissue samples taken by means deemed acceptable by the Louisiana Department of Wildlife and Fisheries, etc.) and released where originally found as part of a legitimate scientific study.
- An annual report giving a detailed description and inventory of all specimens collected is due within 60 days following expiration of permit. **If no collections are made during a particular year, then a report should be submitted stating such.** Permits are subject to cancellation and renewals will not be processed if no report is received for prior year. Information to be included in annual report:
  - Name and permit number of the collector.
  - Name and location of each area, stream, or lake where collections were made. (All LWDP tracked species encountered must be GPS'ed and reported with those coordinates.)
  - Date(s) of collection at each site or area.
  - Number and/or weight of each species taken (list by collection site or area and date of collection).
  - Method of collection.
  - Disposition of all organisms taken.
- Permit holders shall contact the Enforcement Division of the Louisiana Department of Wildlife and Fisheries (Major Steven Huval, 225-765-0469) in regards to disposition of samples. If donated for official use, a receipt will be issued. Enforcement Division may authorize other means of final disposition.

**Please submit completed application electronically to appropriate section:**

**Freshwater/Saltwater Area:**

Louisiana Department of Wildlife and Fisheries  
 Rob Bourgeois, Fisheries Permits Manager  
 Office: (225) 765-0765  
[rbourgeois@wlf.la.gov](mailto:rbourgeois@wlf.la.gov)

**Terrestrial and Species of Greatest Conservation Need:**

Louisiana Department of Wildlife and Fisheries  
 Sarabeth Klueh-Mundy, SWG/WAP Coordinator  
 Office: (225) 765-0239  
[sklueh-mundy@wlf.la.gov](mailto:sklueh-mundy@wlf.la.gov)



# LA SCIENTIFIC RESEARCH AND COLLECTING PERMIT APPLICATION

<b>APPLICATION DATE:</b>		<b>PREVIOUS PERMIT #</b>	
<b>DOES YOUR PROJECT HAVE IACUC APPROVAL? YES      NO      (IF YES, PROVIDE APPROVAL)</b>			
<b>TYPE OF PERMIT APPLIED FOR:</b>			
<input type="checkbox"/> FRESHWATER AREA		<input type="checkbox"/> TERRESTRIAL AND ALL SPECIES OF GREATEST CONSERVATION NEED	
<input type="checkbox"/> SALTWATER AREA			
<b>APPLICANT'S INFORMATION</b>			
<b>NAME:</b>		<b>PHONE:</b>	
<b>OFFICIAL TITLE:</b>		<b>EMAIL:</b>	
<b>INSTITUTION/AFFILIATION:</b>			
<b>ADDRESS:</b>			
<b>ADDRESS 2:</b>			
<b>CITY:</b>		<b>STATE:</b>	<b>ZIP:</b>
<b>ADDITIONAL COLLECTING PERSONNEL OR RESEARCHERS</b>			
<b>NAMES OF PERSONNEL</b> (STATEMENT OF COMPLIANCE FORMS MUST BE SIGNED BY ALL LISTED BELOW. IF FIREARMS, ROCKET NETS, OR CANNON NETS WILL BE USED, PROVIDE DATE OF BIRTH AND DRIVER'S LICENSE # ON ATTACHED FORM FOR CRIMINAL BACKGROUND CHECK; <b>DO NOT INCLUDE IN BELOW SPACE</b> ):			
<b>PERMIT INFORMATION</b>			
<b>PURPOSE OF SCIENTIFIC RESEARCH/COLLECTION</b> (ATTACH SUPPORTING DOCUMENTS AS APPROPRIATE):			
<b>AREA(S) WHERE COLLECTIONS WILL BE MADE:</b>			
<b>METHOD(S) OF COLLECTION</b> (TYPES OF GEAR OR EQUIPMENT TO BE USED AND TECHNIQUE OF DEPLOYMENT):			
<b>TYPES AND NUMBER OF ORGANISMS TO BE COLLECTED:</b>			
<b>HOW WILL SPECIMENS BE DISPOSED?</b>			
<i>I have read the terms for issuance of this scientific research and collecting permit and agree to abide by them.</i>			
<b>SIGNATURE:</b>		<b>DATE:</b>	

**Statement of Compliance**

I have been advised and do understand that by applying for and accepting a permit issued by the Louisiana Department of Wildlife and Fisheries, I am being allowed to engage in an activity which would otherwise be prohibited by law or for which a permit is required. I understand that the permit is not a license and confers no property rights upon me. I specifically agree to abide by all State and Federal fish and wildlife laws and regulations, and all State and Federal laws and regulations which relate to this permit or the permitted activity, and by all other terms and conditions of this permit. I understand that the permit for which I am applying may be suspended, canceled or revoked at any time by the Louisiana Department of Wildlife and Fisheries. I agree to immediately surrender the permit issued to me upon demand made upon me by any authorized employee of the Louisiana Department of Wildlife and Fisheries. I understand that my failure to fully and completely comply with the laws, regulations, terms, and conditions referred to herein will result in the immediate suspension, cancellation or revocation of this and other permits issued to me by the Department and that I may be denied future permits as a consequence of my actions. I understand and agree that any permit issued to me by the Louisiana Department of Wildlife and Fisheries is in the nature of a privilege which is being voluntarily extended to me by the Department and the failure on my part to cooperate fully and completely with the Department or any of its employees can result in the loss of the privilege conferred and the denial of future requests for permits. By accepting a permit, I evidence my agreement to be bound by all conditions and stipulations set forth herein.

PRINT NAME: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**THIS STATEMENT IS REQUIRED TO BE READ AND SIGNED BEFORE ANY PERMIT CAN BE ISSUED BY THE DEPARTMENT OF WILDLIFE AND FISHERIES, EFFECTIVE 8/18/97.**

***(MUST BE SIGNED BY ALL APPLICANTS WHO WISH TO BE LISTED ON THE PERMIT.)***

