



LDWF TARGET RANGE GRANT APPLICATION

I certify that I have read and understand the LDWF *Target Range Grant Program General Information* document.

I am applying for (select one): Planning and Development Grant
 Construction or Equipment Grant

CONTACT INFORMATION

Federal Tax ID: _____ UEI#: _____

Organization Name: _____

Type: Parish
 City/Town
 Private/Commercial
 Non-Profit
 State Agency
 Other: _____

Mailing Address: _____

City/State/Zip: _____

Primary Contact Name: _____

Title: _____

Phone: _____

Email: _____

PROOF OF OWNERSHIP AND/OR LEGAL CONTROL

Facilities may be developed on land owned in fee simple by the participating agency or entity. In locations where ownership of less-than-fee simple interests exist you must be able to describe the ownership structure. Less-than-fee interests such as a lease which **provides control of the property** commensurate with the proposed development's useful life are acceptable. All less-than-fee interests must be described.

For all properties already under the legal control of the Applicant and proposed for development, the Applicant must provide LEGIBLE evidence of legal control.

1. Recorded deed(s),
2. Lease agreements,
3. Easement agreements, or
4. Drafts of the lease or easement, with a letter of intent from the current deed holder or landowner to enter into the agreement.

PROJECT/SITE INFORMATION

Project Name: _____

- Type: New Range
 Addition to existing range facility
 Remodel of existing range facilities

Location (Lat/Long): _____

Physical address (if available): _____

City/State/Zip: _____

Parish: _____

Project Statement: Please describe the project purpose, benefits, design, techniques to be used, and major product features. (Must provide detailed description of project) see example below

Range Opportunities: Please provide the types of shooting opportunities this project will provide (please check all that apply):

- Rifle
- Pistol
- Shotgun (e.g. trap, skeet, sporting clays, 5-stand)
- Archery
- Other: _____

How many total shooting positions will the project add (if applicable)?

Required Maps:

Vicinity Map: Please provide an overview map showing the parish the project will be located in (with site indicated) and surrounding parishes.

Location Map: Please provide a map specifying project location with legible street names.

Geographical Distribution: Please provide a map of other available Public Target Ranges located within the vicinity map boundaries.

Site Photographs: Please provide photos of proposed site and any existing facilities

Site Plan: Please provide preliminary drawings of proposed project.

Site Plans must include:

- a. Site boundary dimensions or metes and bounds description;
- b. Layout of proposed improvements, parking, access road to the nearest public street or road; and
- c. All existing buildings must be identified/clearly distinguished from new project facilities/improvements. (if applicable)

PLANNED OPERATIONS

Please indicate which days the project will be open for public use (select all that apply):

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

Environmental Stewardship/Lead Management: If available, please provide a copy of your environmental stewardship plan (outdoor ranges) or lead management plan (indoor ranges).

FINANCIAL INFORMATION

Requested Grant Funds (Maximum 90% total project cost)	
Sponsor Matching Funds (Minimum 10% total project cost)	
Total:	

Type of Matching Funds
(select all that apply):

- General appropriation
- Cash
- In Kind Services
- Land/Lease Value
- Private Grant/Donations
- Other: _____

Budget Narrative: Please provide your proposed project budget details (see example below)

ADDITIONAL INFORMATION

Have you previously received funding through LDWF for other projects?

- YES NO

If YES, please list the project name and year awarded below:

Please list any key range management personnel and briefly describe their qualifications and range and/or business experience:

Please provide a copy of range business plan (if available)

ADDITIONAL REQUIRED ATTACHMENTS

- 1) Signed statement of assurances
- 2) Letter of support from the local political jurisdiction in which the project will be located
And

For Construction Grants, proof of public notification in parish journal where project is located.

For questions or assistance with this application, please contact the LDWF Range Enhancement Coordinator at (337) 491-2201 or wfrangegrants@wlf.la.gov

EXAMPLE PROJECT STATEMENT

Please take this opportunity to tell us about your proposed project. Provide a detailed, but succinct, description of your target range proposal.

The examples below illustrate the type of information we need to process your application, however you are not limited to this information. Tell us in your own words what you are going to do, how you are going to do it, how it will benefit the public and shooting community, how long it will take, and any other relevant information.

Need

Explain why the project is necessary and how it fulfills the purpose of the Wildlife Restoration Grant Program. This section should also include information regarding the population and/or number of recreational shooters or firearm owners served relative to the site or area (if available).

Example: Recreational hunting and shooting have strong traditions in Louisiana, and there is a need to provide additional public target ranges to meet increasing demand associated with population and firearm ownership growth. Access to high quality, well operated, and family friendly public shooting facilities are needed to provide safe environments for target practice and marksmanship training activities. The XYZ City metropolitan area has an estimated population of 300,000 with limited public shooting opportunities in reasonable proximity to these residents.

Purpose

State the ultimate purpose for the proposed project and link the purpose to the demonstrated need.

Example: Construction of the proposed facilities will provide increased opportunities to the residents of the XYZ City metropolitan area to conduct safe firearms practice and skills training, ultimately leading to increased recreational shooting and shooting sports participation.

Objectives

A detailed description of the project. Identify specific, measurable, attainable, relevant, and time-bound objectives to be accomplished during the project period.

Example: We will construct a 30,000 square foot indoor shooting range facility at (location). The facility will consist of:

- *25 combination rifle/pistol 50 meter shooting positions*
- *Meggitt range, ballistics, target, and trap system*
- *OSHA standard HVAC and air filtration system for indoor shooting ranges*
- *Ballistic deflectors and sound dampening baffles down range*
- *1000 square foot classroom/training room*
- *Male and female restrooms to accommodate up to 4 persons each*
- *Asphalt parking lot to accommodate up to 40 user vehicles*
- *3000 square foot retail area to provide needed targets, ammunition, accessories, and services*
- *See attached construction plans for specifications*
- *Building structural components to be completed within one year of grant execution.*
- *All project elements to be completed within 1.5 years of grant execution*

Expected Results and Benefits

Describe the expected results and benefits from accomplishing the objectives.

Example: Residents of XYZ City and surrounding parishes will have increased access and opportunities to recreationally target shoot. Additionally, this facility will provide training courses and competition activities that will increase safe firearms handling and skills, and promote shooting and the shooting sports, ultimately resulting in increased recreational shooting and shooting sports participation.

Approach

Describe the approach to be used in meeting the objectives including a timeline of significant milestones.

Example: We will utilize design plans developed from previous planning and development grant by ABC Architects and contract with ABC Contractors to complete construction of planned facility as follows after construction begins:

3 months: Site preparation and foundation completed

6 months: Building framing and exterior completed

12 months: All building structural components completed, parking lot construction completed

15 months: Target retrieval systems, shooting positions, and all range components installed and completed, all exterior elements (e.g. parking striping, landscaping, signage) completed, conduct punch list walk through with contractor

18 months: All punch list items addressed and complete, all project construction elements complete

EXAMPLE BUDGET NARRATIVE

Explain and justify all requested budget items/costs. Demonstrate a clear connection between costs and the proposed project activities. Describe resources you used to develop cost estimates for your project.

Match and other partner contributions

Identify the cash and in-kind contributions that you, a partner, or other entity contribute to the project and describe how the contributions directly and substantively benefit completion of the project. For in-kind match, include the source, the amount, and the valuation methodology used to arrive at the total.

Sample Project Budgets

The following Planning and Development and Construction Grant budgets and cost estimates are for example purposes only. Not all project categories listed may apply to your project, or your project may have additional costs not listed in the examples. Your budget should be a detailed cost estimate reflecting the needs of your specific project.

While your project budget format and content may differ, it is required to use the following general budget categories (if applicable):

- Professional Services
- Construction Costs
- Equipment
- Supplies

Sample project budget – **Planning and Development Grants**

Item #	Description	Unit Price	Extension
Professional Services			\$186,336.95
1.	Basic Engineering Fee	\$35,086.50	
2.	Plans and Specifications	\$122,500.45	
3.	Survey	\$4,000.00	
4.	Market/Feasibility Study	\$6,250.00	
5.	Environmental Assessment	\$5,000.00	
6.	Cultural Assessment	\$4,000.00	
7.	Permits	\$5,500.00	
8.	Lead Management Plan	\$7,000.00	
Total Project:			\$186,336.95
Federal Share (90%):			\$167,703.25
Sponsor Share (10%):			\$18,633.70

Sample project budget – **Construction Grants**

(see next page)

Item #	Description	Unit Price	Extension
	Construction--Site Work		\$265,500.00
1	Site Preparation	\$30,000.00	
2	Underground Utilities	\$48,000.00	
3	Paving	\$52,500.00	
4	Landscaping/Irrigation	\$15,000.00	
5	Striping	\$30,000.00	
6	Site Concrete	\$45,000.00	
7	Debris/Waste Removal	\$45,000.00	
	Construction--Structural		\$890,500.00
1	Structural Concrete	\$31,500.00	
2	Masonry/Stone	\$18,000.00	
3	Structural Steel	\$67,500.00	
4	Rough Carpentry/Lumber	\$48,000.00	
5	Millwork/Cabinetry	\$51,000.00	
6	Roofing	\$51,000.00	
7	Windows and Siding	\$61,500.00	
8	Doors and Hardware	\$34,500.00	
9	Insulation and Drywall	\$84,000.00	
10	Flooring	\$30,000.00	
11	Painting	\$36,000.00	
12	HVAC (general)	\$43,500.00	
13	Range Ballistic Deflectors	\$60,000.00	
14	Range Sound Dampening	\$63,000.00	
15	Shooting Stalls/Bays	\$75,000.00	
16	Fire Alarm/Suppression	\$18,000.00	
17	Plumbing	\$31,500.00	
18	Electrical	\$55,000.00	
19	Security System	\$31,500.00	
	Equipment		\$775,000.00
1	Target Retrieval System	\$225,000.00	
2	Range HVAC/Filtration system	\$350,000.00	
3	Bullet Trap	\$200,000.00	
	Construction--Project Management		\$216,200.00
1	Contractor Fees	\$216,200.00	
	Total Project:		\$2,147,200.00
	Federal Share (70%):		\$1,500,000.00
	Sponsor Share (30%):		\$647,200.00